

Missoula Public Library
BOARD OF TRUSTEES MEETING
November 20, 2019
6:00 PM
Director's Office

ORDER The meeting was called to order at 6:00 by Barbara Berens

ROLL CALL Members present were: Margaret Wafstet, Becky Mosbacher, Barbara Berens, Audra Loyal, Forrest Boughner and Honore Bray.

OTHER Jon Sears- ae Design

-

CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA

None

MINUTES August 28, 2019 meeting - Becky Mosbacher made the motion to accept the minutes as corrected. Motion carried

CITIZENS COMMENTS – None

CLAIMS – Margaret Wafstet made a motion to accept the claims as presented. Motion carried

CITIZENS COMMENTS – None

STATISTICS – Discussion

CITIZENS COMMENTS – None

DIRECTOR'S REPORT

Humanities Montana Project –

MPL and Billings Public Library will be working with HM on a civics program for pre-teens and teens. The project is funded under HM and will involve the Librarians working with individuals on research of civic projects of their choice. Once the research is complete the groups will work with a Community Activist to take their concerns in the projects to the next level. MPL is very excited to be part of this project and it would be great if the dissemination of the projects could happen at the Grand Opening.

Lyngsoe AMH -

The installers for the Automated Materials Handling System were here to scope out the space in the new building. They didn't see any issues but the price has increased to cover the brackets to hold the conveyor belt to the ceiling. It will be in the range of \$25,000. A Change order will be released by Jon when we know the exact costs.

Shelving Bids –

We received two bids for shelving. Both bids came in as expected. The Architects have some suggestions and a decision will be made next week.

Update Calendar for move –

Honore presented a preliminary calendar for the move. The dates are tentative and will change as we get closer to the final dates.

Parking at 455 East Main Street –

Honore has been in contact with the new Parking Commissioner and she will be working with the Library on options for parking.

Energy estimates –

Eric Webber from Morrison-Maierle prepared the model for the energy at 455 E Main Street. It is estimated that the energy bills will be \$1/Sq FT/per year. He said it usually runs a little over or under but it is fairly accurate.

Unfinished Business

Building Project- Jon Sears report – The East and North side of the building have aluminum vertical siding. The temperature extremes have caused a few issues with the connecting pieces of the siding because of shrinkage and expansion. Glazing should be wrapped up within a week or so. Fire proofing has been completed on the 4th floor and the roof is weather proofed.

Foundation Update – Karl Olson asked Honore to hand out the Foundation Update. The amount left to raise is about \$350,000 to fulfill the pledge the Foundation made to the Library.

Grand Opening – Barbara Berens

Theme is: Libraries Transform

The Trustees are in charge of the Ribbon Cutting

Who should be involved with cutting: Dave Strohmer, County Commissioner - John Engen, Mayor – Jennie Stapp, State Librarian – Chris Martison, ae Design – Tracy Leneski, MSR design – Board, Foundation, Friends, President of UofM, and Families First

Begin at 10:30 A.M. with ceremony, Front door and proceed to the Terrace of the Coffee Shop for cake and drinks.

Tours of the Building can begin following ribbon cutting

End at 7:00 P.M.

Other events will take place during the day.

OTHER OLD BUSINESS:

NEW BUSINESS

Switching and Networking for 455 E Main. The bid came in at \$98,000. One bid was received and it was within the bid pricing. The bid will be awarded to Access Consulting.

