

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**December 19, 2018**  
**6:00 PM**  
**Director's Office**

**ORDER** The meeting was called to order at 6:00 by Rita Henkel

**ROLL CALL** Members present were: Matt English, Margaret Wafstet, Rita Henkel, Barbara Berens, Becky Mosbacher, and Honore Bray. Excused – Audra Loyal.

**OTHER** Jon Sears- A&E Architects,

**MINUTES** Becky Mosbacher made a motion to accept the minutes of the November 28, 2018 meeting as presented, motion carried.

**CITIZENS COMMENTS – None**

**CLAIMS** The claims from November, 2018 were discussed. Matt English made a motion to accept the claims as presented. Motion carried.

**STATISTICS** November, 2018 were discussed. Freegal will be removed from the report because we no longer subscribe.

**DIRECTOR'S REPORT**

The website will be updated to bring it into ADA compliance. As years go by and new people help to post on the site things tend to not meet compliance. Stephen is working on this project and also working with the website committee lead by Elizabeth to launch a new site for the new building.

The water table committee is working with the Clark Fork Coalition to raise the funds for the table. They are in the process of developing a fund raising brochure to take to the funders who they feel will be interested.

**Unfinished Business**

**Building Project-** Jon gave an update on the building project. The foundation and footings are completed. Slab on grade is nearly complete. The columns and plumbing are complete. After the first of the year the main floor will begin to show above ground. Change orders for the grease interceptor, millwork that was left out of the project and the sky fold door for fourth floor has been funded and added to the project. See the website for more information.

<https://www.missoulapubliclibrary.org/grow/>

**Foundation Updates -** Honore gave a brief report of the information from the last Foundation meeting.

**Policy –**

3D Scanning and Printing Policy – Third reading and vote  
Becky Mosbacher made a motion to adopt the policy as presented.  
Motion carried.

Mobile Access Policy –Third reading and vote  
Becky Mosbacher made a motion to adopt the policy as presented.  
Motion carried.

**OTHER OLD BUSINESS:**

**NEW BUSINESS**

**Other New Business:**

**Next meeting: Wednesday, January 23, 2019, in the Director’s Office at 6:00 PM**

**ADJOURNMENT**

Respectfully submitted by:

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Honore D. Bray, Director

Date

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Rita Henkel, Chair of the Trustees

Date