

Missoula Cemetery Board Meeting  
Thursday, August 2, 2018  
12:00pm  
Missoula City Cemetery Office

**Minutes**

1. **Call to Order:** 12:11 pm called to order.

2. **Roll Call**

**Board members present:** Paul Filicetti, Mary Lou Cordis, Kim Seeberger, Neil Carson, and Pat McHugh

**Board members absent:** none

**Staff:** Ron Regan, Angela Reichert, Susan Aaberg

**Public:** Tyson Moore

3. **Approval of Minutes:** June 2018 minutes approved with attachment of detailed staff report.

4. **Public Comment on items not listed on the agenda-**Mr. Moore inquired as to the status of the columbarium project at the cemetery. He wanted to know if the cemetery ran out of time or money.

5. **Staff Report-**Mr. Regan reported that the cemetery's annual event Stories and Stones will occur September 16<sup>th</sup> from 12:30pm-3:30pm, with the storyteller's potluck going from 10-11:50am. Mr. Carson stated he would see if he can get some volunteers for the event to help with parking.

Mr. Regan updated the board on the status of the columbarium project. He stated that there is 8 ¼ yards of concrete left to pour, working on a solar pump, the conduit and irrigation is in, and the granite for the benches and around the pond for seating is coming in. He stated the cemetery did not run out of money, the project is getting there and then there will be a clean-up.

Mr. Regan gave an update on the city budget process status and the CIP's presented to council for review. He stated the chip sealing will have to wait until next year as the street department is already working on chip sealing.

6. **Financials-**Revenues and Expenditures were reviewed with discussion.

7. **New Business**

a. **Flower box reimbursement-** With much discussion about the flower box reimbursement request, the board made a motion. **MOTION: Mr. Filicetti moved to contact the individual flower box sponsor to offer a one-time credit towards next year's box or a refund of this year's fee from the memorial fund.**

**Mrs. Cordis seconded. Ayes: 5**

8. **Continuing Business**

a. **Filming/photography policy approval-**The board reviewed and approved the changes they had discussed in June. **MOTION: Mr. Carson moved to accept final edits and approve the filming/photography policy.**

**Mr. McHugh seconded it. Ayes: 5**

**b. Master Plan-**An update on the master plan fund request was discussed. It was noted that the city budget approval meeting will occur August 27<sup>th</sup>.

**9. Informational Items-**Mrs. Seeberger and Mr. Filicetti attended the Montana History Foundation three day Cemetery Workshop in Helena in June. Mrs. Seeberger stated they learned about advanced photography techniques to read headstones, drones for mapping, ground penetrating radar, GPS mapping, and the use of human historic remains detection dog use. Mr. Filicetti participated in a separate tour of a local funeral home and the process of body pick up to eventual interment in a cemetery. He stated the presentation from the local monument company addressed the concrete vs granite foundation debate, saying that concrete foundations are good and solid. Mrs. Seeberger added that they also participated in a monument repair workshop to fix stones. Mr. Filicetti stated that the monument company used concrete foundations to fix those stones.

**10. Communication-**Ms. Aaberg restated that the budget approval meeting by city council is August 27<sup>th</sup>. Mr. Regan stated that the board will have a 5 year revenue comparison and updated flower box invoice at next board meeting.

**11. Adjournment** at 12:58 pm

Respectfully submitted by Angela Reichert