

Missoula Cemetery Board Meeting  
Thursday, September 3, 2009  
1:30pm  
Ruth Bennett Memorial Chapel

**Present:** Sharee Fraser, Marjorie Jacobs, Mary Lou Cordis, Doug Waters, Ron Regan, Mary Ellen Stubb

**Absent:** Carol Gordon, Pat McHugh

**Minutes**

1. Approval of board minutes: May minutes (Agenda Correction: should be approval of August minutes.) Approved as submitted.
2. Items involving guests / Public comment: None.
3. Financials:
  - a. Revenues: August 2009 - FY10 interest pending from Finance Dept.
  - b. Expenditures: August 2009 - Reviewed. No discussion.
4. Motions needed. (*Full board attendance is needed*)
5. New or Continuing Items for Discussion:
  - a. FY10 Budget/Care Fund - Mr. Waters stated the City adopted the FY10 budget. Individual departments were not requested to go before City Council as in past years. The cemetery's budget was the same as last year with only a few changes made by the Finance Dept. Personnel raises were from 1-5% city-wide. Care Fund - Mr. Waters read a prepared statement: *'The City Finance Department is still working on the FY09 budget and \$22,000 mower decks. The Care Fund has not had any money drawn out of it at this time. I am waiting further instructions from City Finance.'*
6. Informational Items (*These items require NO immediate board action but are strictly informational item*)
  - a. Stories and Stones - Sunday, October 25 12:30 - 3:30pm.
    - i. Brunch - Board members will host the storyteller brunch again this year. Members are to coordinate with Mrs. Fraser.
    - ii. Guidebook - To save costs, Mrs. Stubb asked board members if they which they would prefer having printed: A.) A short synopsis of the stories with a map, or B.) Full biographies in guidebook as used in the past years. Mrs. Jacobs stated the full guidebook was excessive but should be offered at a cost. Concern was raised about setting a cost for the guidebook and how that would affect donations which help fund the event. Mr. Waters suggested having the full guidebook by the donation box. It was determined to A.) Print a synopsis to give to each person and B.) Full biographies would be in a complete guidebook on the table for a donation.
    - iii. Fees - In February 2009, the Board had asked to re-visit possible revenue ideas for the tour. Mrs. Jacobs strongly feels this event should be free to the public. She stated the tour is for our benefit to let people know we are here. Further

discussion determined not to charge vendors for participating as it is a festive event and good to have them here. Donations could be suggested. Mr. Waters asked the Board to consider how we could get more volunteers to work the event as it continues to grow each year. Mr. Regan noted the Parks Dept. has an upcoming event that they are asking for volunteers to run. Could all workers volunteer for the tour? Mrs. Stubb said she does not know the City's stance on this but her experience with the County was that a County employee could not 'volunteer' for a County function on County property using County equipment due to a liability issue so they had to be covered on payroll for their work. Mr. Waters will review with Mr. Nugent, City Attorney.

Mr. Waters wished to thank the board for last month's meeting with the monument companies. The cemetery staff is working on clarifying solutions to the monument issues and will be meeting with the monument companies toward the end of September. The goal is to have the cemetery's requirements as clear as possible. Mrs. Fraser stated she wanted requirements very black and white.

Mr. Waters asked the Board to consider possibly moving the place of some future board meetings to the place of business of Mrs. Gordon or Mr. McHugh. Discussion of alternate meeting times was also noted. The Board agreed unanimously to any changes that would make it easier for all members to be in attendance at meetings.

7. Adjourned at 2:24pm.      Next meeting: October 12, 2009 (Agenda Correction: should be October 1, 2009)

\*\*To conserve costs, please bring your agenda and any pertinent documents with you to meetings.