

Missoula Public Library
BOARD OF TRUSTEES MEETING
November 20, 2017
6:00 PM
Director's Office

ORDER The meeting was called to order at 6:00 by Chair Rita Henkel

ROLL CALL Members present were: Audra Loyal Becky Mosbacher, Barbara Berens, Rita Henkel, Margaret Wafstet, Matt English, and Honore Bray.

OTHER none

MINUTES Becky Mosbacher made a motion to accept the minutes of the September 27, 2017 meeting. Motion carried

CITIZENS COMMENTS

CLAIMS Margaret Wafstet made a motion to accept the September claims as presented. Motion carried.

Audra Loyal made a motion to accept the October claims as presented. Motion carried.

STATISTICS

DIRECTOR'S REPORT

Safety has become an issue at the library so the staff have made several changes and there will be more to come. The City Police have been active in helping with issues and will be working with the staff in the future to help make changes that will attempt to improve the behavior of the users in question. The Mayor has alerted several Departments in the City who have also been onboard to help with suggestions.

Governor Bullock sent a letter to congratulate the library on the services provided and for meeting State Standards and continued to explain that the State Aid funding will not be sent to Public Libraries this year due to budget cuts. For MPL that is about \$50k.

Flexible work hours were requested by the Director. Request granted.

Unfinished Business

Building Project:

The water mains have been removed and permits for demolition were requested. The demolition will begin on Friday. The school will be deconstructed so the roof timbers and some of the wood can be salvaged. Some of the wood from the brick apartment will also be salvaged.

North Western Energy has presented the plan for connecting power to the new library block and the existing library. The plan is being evaluated at this time. The power will come from Madison Street underground to the Library block, down Adams to supply the current Library with power once the alley is vacated and the power pole removed. This is also the power source to the Missoula Children's Theatre.

Bond Issuance to date – Andrew Czorney the County CFO compiled the figures for the Bond to date. \$2,730,000 of bonds was deposited to the account for the project. Current cash balance is \$2,112,373.

Policy Manual Update – After reviewing the changes Becky Mosbacher made a motion to accept the updated Policy Manual. Motion carried.

OTHER OLD BUSINESS:

Policy- Margaret is still not getting email from the Library. Honore will have IT call her and fix the problem.

NEW BUSINESS

2018 Calendar – Audra Loyal made a motion to accept the 2018 Library Calendar as submitted. Motion carried.

Highlights of the 2017 Statistical Report to State: Total circulation for 2017 was 1,987,379. Children’s materials checkout was 295,165 and Electronic materials checkout was 116,684. MPL continues to increase circulation each year. MPL continues to loan more items through Partners and ILL than borrowed which makes the Library a Net Lender in the Library world.

Other New Business

Next meeting: Wednesday, December 6, 2017 in the Director’s Office at 6:00 PM with the Architects

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director	Date
Rita Henkel, Chair of the Trustees	Date