

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**June 28, 2017**  
**6:00 PM**  
**MPL Director's Office**

**ORDER** The meeting was called to order at 6:00 by Chair, Rita Henkel

**ROLL CALL** Members present were: Rita Henkel, Margaret Wafstet, Matt English, Audra Loyal and Honore Bray. Becky Mosbacher and Christine Prescott were excused.

**OTHER** Brandon Prinzing, A&E Architects

**MINUTES** Audra Loyal made a motion to accept the April 26, 2017 minutes. Motion carried

**CITIZENS COMMENTS** –

**CLAIMS** Matt English made a motion to accept the claims as presented. Motion carried

**STATISTICS** Discussion took place and some formulas are still not correct

**DIRECTOR'S REPORT**

The Rent on the Library has been set up through an ACH payment. Leslie has everything ready to submit the 15<sup>th</sup> of each month so it is received by the 30<sup>th</sup>.

The Writing Collaborative submitted an NEH grant to produce an interactive map of Missoula County that will include Poems written by Fifth Grade Students. When you click on the area the Poem is about you will hear the poem. Poems will be updated every year. This will be housed in the new library.

**Unfinished Business**

**Building Project:** Design Team is reviewing the plans with the City and it is going well. The Zoning hearing will be at 7 PM on July 18, at the City Council Chambers.

**Deconstruction of Payne Property:** A site walk took place with the Architects and DAC. The Anthropology students will give the team a weekly summary of what the outcome of their work is on a weekly basis. After they complete the Historical Work they will provide a recommendation of how the deconstruction or demolition should take place.

**Architects Briefing:** Completed workshop 5 with the Building Committee. Schematic Design Phase should end in August. The second public meeting will take place on July 29, in the large meeting room. MSR will not attend the meeting will be facilitated by A&E. The final public meeting is August 16, at 7 PM. The Landscape Architect presented his first draft for feedback and will come back with some changes at the next meeting with MSR and the committee.

**OTHER OLD BUSINESS:** Discussion took place concerning the new building. The proposed outside finish does not have the openness and light that the users enjoy. More natural light created by larger windows is needed in the design of the exterior.

**NEW BUSINESS**

**Policy Review:** First reading of the changes to the policy manual was presented. Once all changes have been made the manual will be redistributed for final changes and approval.

**OTHER NEW BUSINESS**

**Next meeting: August 23, 2017**

**ADJOURNMENT**

Respectfully submitted by:

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Honore D. Bray, Director Date

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Rita Henkel, Chair of the Trustees Date