

Missoula Cemetery Board Meeting  
Thursday, January 5, 2017  
12:00pm  
Missoula City Cemetery Office

### Minutes

**Present:** Kim Seeberger, Marjorie Jacobs, Mary Lou Cordis, Ron Regan, Mary Ellen Stubb, Lani Moore  
**Absent:** Pat McHugh

**Approval of board minutes:** November 2016 - unanimously approved as submitted.

**Public comment.** None

**Financials.** Revenues reviewed.

Expenditures reviewed with discussion.

**New or Continuing Items.**

#### **LAND: Northside Urban Renewal District**

Mrs. Seeberger asked if there was any activity regarding the cemetery land. It was noted that the Northside Urban Renewal District is something that will need continued monitoring.

#### **COLUMBARIUMS**

Mr. Regan stated the cemetery received six bids for the new columbarium walls. The cemetery staff reviewed the bids and narrowed consideration down to two companies: Memorial Monuments located in Idaho and Coldspring located in Minnesota. Discussion followed on the comparison of the detailed proposals from the two companies. Mr. Regan visited cemeteries with Memorial Monument columbariums and our current columbariums are from Coldspring. There was discussion on inscription format for the new walls. Mrs. Seeberger and Mrs. Jacobs prefer the full dates rather than the year only. Mr. Regan stated that is something that can be looked at.

**Motion: Mrs. Seeberger motioned that the cemetery purchase three columbariums from Memorial Monuments in the Tropical Green, and Grey Granite. Mrs. Cordis seconded. Ayes, three. Absent, one.**

#### **BOARD VACANCY**

Due to the untimely death of the cemetery long standing board chair, Mrs. Sharee Fraser, the cemetery now has a vacancy. Mrs. Jacobs suggested Mrs. Seeberger would be an excellent choice for Board Chair. Mrs. Seeberger stated that Mr. Paul Filicetti is interested in serving on the cemetery board. Mr. Regan will contact Mr. Filicetti, the Mayor's office, and provide Mr. Filicetti with an application.

**Motion: Mrs. Jacobs nominated Mrs. Seeberger for Cemetery Board Chair. Mrs. Cordis seconded. Ayes, three. Absent, one.**

**Motion: Mrs. Seeberger nominated Mrs. Cordis for Cemetery Board Co-Chair. Mrs. Jacobs seconded. Ayes, three. Absent, one.**

#### **BOARD POLICY, BENCHES**

Mr. Regan stated that a variance was given to accommodate a matching monument. The monument variance then became a request for a bench. The bench that was set on the grave was a park bench. A picture of the park bench was provided for the board to review. There was discussion regarding the different types of benches and the issues

that may arise with certain types of benches. Mr. Regan said when the staff verifies a location for a monument, they do not know what the monument will look like. Mrs. Stubb noted this policy is intended to provide a clear understanding of the size and type of bench being requested to prevent future bench concerns.

**Motion: Mrs. Cordis motioned the following statement become board policy regarding benches:**

***Benches. A bench may be used as a grave monument, however, park benches are not allowed. All bench request must comply with monument guidelines and require pre-approval by the cemetery. A drawing is required that shows the bench design, the bench layout on the foundation, and must include all measurements for the bench and foundation.***

**Mrs. Jacobs seconded the motion. Ayes, three. Absent, one.**

**Informational Items.** None.

**Adjournment** at 12:51 pm. Next meeting will be February 2, 2017.

Respectfully submitted by Lani Moore